**Oak Grove Historic Trolley Trail Association**

May 25th, 2017

Meeting Minutes

Attendees:

Bobbie Paredes, Eleanore Hunter, Mike Schmeer, Sharon Flaherty

1. Old Business
	1. Reports

 Oak Grove Trolley Trail Fest

Committee Leaders gave update on progress.

Sharon-Beer Garden has been approved by the County and waiting on approval from OLCC. They will be using the sidewalk in front of Vinyl Tap and 3 parking spaces. She also has a banner for the event. They will have a wheel spin for charity.

Eleanor-has local graphic artist who will be creating the event flyer. She has researched and found event insurance to be $175, 2 port-o-potties for $295. She has contacted Chips, a local Oak Grove band member who will be organizing and playing music for the event and also contribute decorations for the entire event. Eleanore and Fallon are researching and lining up vendors, both retail and food. Eleanore mentioned there should be guidelines for vendors and we should try to choose local businesses. It was agreed that we should charge all vendors at least $20 each. Eleanore is working on advertising the event through e-mail networks, cpo’s, facebook, flyers in businesses, Clackamas Review, etc. She has contacted Rose City Clown group who will be walking through the crowd with balloon animals and face painting. Fallon and Eleanore are gathering oak and other tree starts to dispense at the event. The group will pool garbage cans together.

Bobbie-Street closure will happen and be closed off on Rupert on either side of the Church, west on Oak Grove Blvd. to Arista. Geoff is working with Fire Dept. for sign off of street closure. Bobbie got sign off from Sheriff’s Dept. She will be submitting application to County Engineering next week and should be approved. She needs to have neighbors who are on detour route sign a petition, as well as surrounding businesses. Street closure will need to be from 10am-5pm to account for vendor set up and tear down. She will check with Church to see if it’s possible to use grass area for overflow parking. She is offering her back yard for parking for her tenant’s cars as well as vendors cars. Twila will make all poster signs needed. Pastor Heather will be in charge of children’s games. Bobbie will contact new Safari Club owner for permission for band to set up in his parking lot.

OGHTTA Facebook (Twila)

 Bobbie reported that Twila will be creating

 OGHTTA Facebook page. Mike gave reasons why

 he did not want historic photos displayed on

 Facebook.

1. New Business
	1. Election of Officers

 Nominations and votes were taken and officers

were elected as follows:

 President-Bobbie Paredes

 Secretary/Treasurer-Fallon Kraxberger

* 1. Creation of Bank Account

Bobbie & Fallon will be contacting On Point Credit

 Union to set up a checking account and be the two

signerson the account.

1. Open Forum

 Sharon-Sharon will be contacting Noah before the school year ends to meet the art teacher to discuss

 mural for their building. The new owner of the

 Safari Club has given Sharon permission to change

 the wooden sign on his property. It was agreed by

 all that the sign should say “Historic Downtown Oak

 Grove”. Sharon will be contacting Scott Archer to

 remove the bench out front of her building and

 replace it with a bike rack.

 Eleanore-would like City Repair to be involved with a

 place making project such as a painting in the center

 of the downtown intersection. She suggested putting upA-Frame signs in street prior to event for

 notification of upcoming event and street closure.

 Mike-History Detectives is partnered with Milwaukie

 History Museum and hewill contact them to spread

 the word about the event.

 Bobbie-will contact the CERT team to see if they

 would like to be involved with the event. Needs

 resources for professional detour signs for road

 closure.

Next meeting will be June 9th, 10am at Brush & Barrel.